## Introduction

The instructions below provide guidance for Account Holders who would like to request a Provisional Project Transfer to a New Account Holder

For questions or issues using NYGATS, please reach out to nygats@apx.com.

For questions about Tier 1 applications or eligibility requirements, please reach out to marci.brunner@nyserda.ny.gov or res@nyserda.ny.gov.

Follow this link for additional details regarding RES Tier 1 Certification.

Click for Reminders and How to Review and Approve Invoice Payment.

## Initiate Transfer of an Approved Provisional Project to a New Account



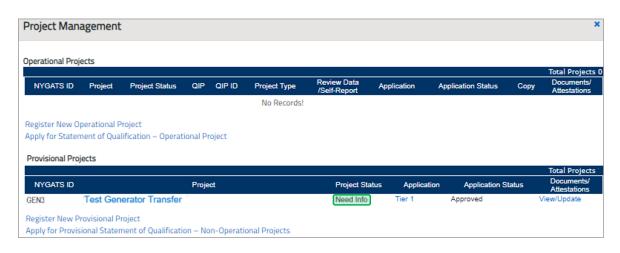
Download and complete the Authorization of NYGATS Provisional Transfer of Ownership



E-mail the completed form to marci.brunner@nyserda.ny.gov.



After the Form is completed and processed by NYSERDA, the new Account Holder will then need to update **Generator Details** in N YGATS.



## Update Generator Details in NYGATS

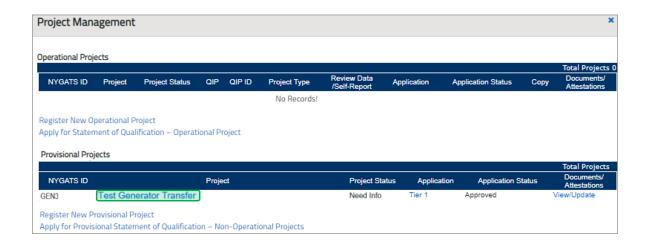


To complete this project review, you will need to access the Project Details and populate the following fields:

- Project Address
- Facility Owner Section



To access the **Project Details**, select the hyperlinked **Project Name** under the **Asset Management Module**, and then click through the project information to populate the details referenced above.





Once you have populated the project information, click the button to Submit for Approval.



After your project information is submitted, email marci.brunner@nyserda.ny.gov to obtain a revised **Provisional Statement of Qualification**.