

Submit a Climate Justice Fellowship Application

The PON 4772: Climate Justice Fellowship Program provides funding for year-long, full-time fellowships for individuals that are from a priority population. NYSERDA will provide funding for salaries and professional development so that fellows may have the opportunity to work within businesses and organizations that advance climate justice and clean energy priorities for disadvantaged communities.

Participating employers must submit a Fellowship Application for each individual they would like to hire as a fellow through the program. Funding will only be awarded for fellowships approved by NYSERDA.

Pre-requisites: Before proceeding with the below steps to submit a Fellowship Application, an employer must first have their Business Application to participate in the Climate Justice Fellowship Program approved. Approval to be a participating employer is not approval for funding for individual fellowships. If you are not yet enrolled in the program, apply to be a participating employer [here](#).

Note: Fellowship applications must be submitted to NYSERDA via email before the start of the fellowship to be eligible for funding.

Choosing Fellows

For the Climate Justice Fellowship Program, employers can select their fellows from their own recruitment networks or refer to a list of fellow candidates who have submitted their information to NYSERDA.

Review the fellow eligibility requirements in the [Program Summary](#), including the requirements regarding [Priority Population](#) status. NYSERDA is not validating priority population status for candidates who apply to the fellow candidate directory. Employers are required to verify candidates' eligibility prior to submitting a fellowship application to NYSERDA.

If you identify a candidate who is not in the NYSERDA directory of fellow candidates, they must [apply to the program](#) as a fellow candidate.

Within the NYSERDA Portal, employers can access a list of fellow candidates who are interested in the fellowship program. The instructions below review how to access the Fellow Candidate list.

1

Log into your [NYSERDA Portal](#) account.

2

From the NYSERDA Portal home screen, click **View Climate Justice Fellow Candidates**. You will be directed to the **Climate Justice Fellowship - Fellow Candidate Directory**.

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My Tasks

You have no open tasks scheduled for this period.

[View Eligible Interns](#) [View Climate Justice Fellow Candidates](#)

For guidance on submitting applications and invoices, see the ["Clean Energy Internship and OJT Program - Business User Guides"](#)

3

This list can be filtered for **County** using the filter selection at the top of the page. An individual's **Resume** and/or **Cover Letter** can be accessed using the respective links in the last column on the right. To search using other candidate information, such as Employment Areas of Interest, press **Ctrl + F** on your keyboard to use the find/search function of your browser.

Climate Justice Fellowship Program - Fellow Candidate Directory

This directory lists individuals who are interested in participating in the Climate Justice Fellowship Program and/or being hired for other positions.

You must contact candidates directly to confirm their interest and availability for a fellowship.

NOTE: NYSEDA has not verified that these individuals meet the eligibility criteria for a fellow, as outlined in PON 4772.

Employers are required to verify candidates' eligibility prior to submitting a fellowship application to NYSEDA.

Candidates' resumes and cover letters can be opened using the hyperlinks in the columns on the right side of the page.

Filter by County using the filter boxes at the top of the page.

Counties

Albany
Allegany
Bronx
Broome
Cattaraugus

[FILTER](#) [CLEAR FILTERS](#)

Submitted Date	Name	City	State	Counties Available	Areas of Interest	Resume	Cover Letter
05/17/2023					Energy Efficiency, Grid Modernization and Energy Storage, Renewable Fuels	Resume	Cover Letter

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Employers must contact fellowship candidates directly to confirm their interest and availability for a fellowship.

5

If you expect to see a fellow candidate on the list but cannot find them, it is an indication that the individual has not yet been submitted to the directory. If this is the case, please confirm that the individual has submitted their fellow candidate application.

NYSEDA's review of fellow candidate applications may take 2-3 business days. If the review period for their fellow candidate application has passed and the fellow candidate is still not on the fellow candidate list, contact cjf@nyserda.ny.gov for more information on their application status.

Submitting an Application

Fellowship applications must be submitted to NYSEDA via email to cjf@nyserda.ny.gov.

1

To submit an application for funding, download the [Fellowship Application](#).

2

Submit completed applications via email to cjf@nyserda.ny.gov.

3

Fellowship applications must be submitted and approved before the fellow starts work on their fellowship.

[Clean Energy Internship & OJT Training Business User Guides Home](#)