Introduction

The instructions below provide guidance for Account Holders who would like to request a **Provisional Project Transfer to a New Account Holder**.

For questions or issues using **NYGATS**, please reach out to nygats@apx.com.

For questions about **Tier 1 applications or eligibility requirements**, please reach out to marci.brunner@nyserda.ny.gov or res@nyserda.ny.gov.

Follow this link for additional details regarding RES Tier 1 Certification.

Click for Reminders and How to Review and Approve Invoice Payment.

Initiate Transfer of an Approved Provisional Project to a New Account

1

Download and complete the   Authorization of NYGATS Provisional Transfer of Ownership

2

E-mail the completed form to marci.brunner@nyserda.ny.gov.

3

After the Form is completed and processed by NYSERDA, the new Account Holder will then need to update **Generator Details** in NYGATS.

Update Generator Details in NYGATS

1

To complete this project review, you will need to access the **Project Details** and populate the following fields:

- Project Address
- Facility Owner Section

2

To access the **Project Details**, select the hyperlinked **Project Name** under the **Asset Management Module**, and then click through the project information to populate the details referenced above.

Project Management

Operational Projects

NYGATS ID	Project	Project Status	QIP	QIP ID	Project Type	Review Data /Self-Report	Application	Application Status	Copy	Documents/ Attestations
					No Records!					

Register New Operational Project

Apply for Statement of Qualification – Operational Project

Provisional Projects

NYGATS ID	Project	Project Status	Application	Application Status	Documents/ Attestations
GEN3	Test Generator Transfer	Need Info	Tier 1	Approved	View/Update

Register New Provisional Project

Apply for Provisional Statement of Qualification – Non-Operational Projects

---

3   Once you have populated the project information, click the button to **Submit for Approval**.

---

4   After your project information is submitted, email marci.brunner@nyserda.ny.gov to obtain a revised **Provisional Statement of Qualification**.